



Weekly Facilities Memo

Monday, December 1 – Sunday, December 7, 2014

Room	Event	Date & Time	End Date	Contact Person
<u>Monday December 1</u>				
Evening Administrators:				
Fairfield Campus: Christie Speck (707-724-0799)				
Vallejo Center: Shemila Johnson (707-317-3148)				
Vacaville Center: Renee Pegues (707-330-2723)				
100 Lobby	Spring Semester Info Tables	10:00 a.m. – 6:00 p.m.	<i>1 table/2 chairs</i>	Shemila Johnson
101	Drop-in Math Lab – Algebra	10:00 a.m. – 11:00 a.m.		Math Tutors/Faculty
101	Drop-in Chemistry Tutoring	10:30 a.m. – 12:30 p.m.		Chemistry Faculty
101	Drop-in Math Lab – Calculus	11:00 a.m. – 1:00 p.m. & 3:30 – 4:30 p.m.		Math Tutors/Faculty
101	Drop-in Writing Lab	10:00 a.m. – 11:30 a.m. & 12 – 1:30 p.m.		English Faculty
101	Drop-in Physic Tutoring	1:00 p.m. – 3:00 pm.		Physic Tutor/Faculty
103	ENGL 380	10:00 a.m. – 11:00 a.m. & 11 -12 p.m.		Sarah McKinnon
103	ENGL 360	12:00 p.m. – 1:30 p.m.		Josh Scott
103A	ENGL 360	12:00 p.m. – 1:30 p.m.		Josh Scott
304	Office Hours	11:00 a.m. – 11:30 a.m.	To 12/08/14	Khazaeli Parsa
414	VP of Academic Affairs Interviews	8:00 a.m. – 1:30 p.m.	<i>Open @ 8a.m.</i>	Yulian Ligioso
414	English Lab Technician Interviews	2:00 p.m. – 7:30 p.m.		Neil Glines
431	ORM Meeting	10:30 a.m. – 12:00 p.m.		Shemila Johnson
431	CSEA Executive Board Meeting	3:30 p.m. – 4:30 p.m.		Debbie Luttrell-Williams
442	Assessment Testing	1:00 p.m. – 3:00 p.m. & 5 – 7 p.m.	To 12/16/14	Nazia Mostafa
444	Office Hours	8:20 a.m. – 9:00 a.m.	To 12/15/14	Poupak Khazaeli Parsa
446	COUN 050	9:00 a.m. – 9:50 a.m. <i>Open @ 9a.m.</i>	To 12/16/14	Jeff Young
446	COUN 050	1:00 p.m. – 1:50 pm. <i>Open @ 1p.m.</i>	To 12/16/14	Jeff Young
701	High School Early College Students	8:15 a.m. – 9:15 a.m. & 2:15 – 3:15 p.m.	To 12/16/14	Charles Spillner

Monday December 1 (con't)

Evening Administrators:

Fairfield Campus: Christie Speck (707-724-0799)

Vallejo Center: Shemila Johnson (707-317-3148)

Vacaville Center: Renee Pegues (707-330-2723)

706	Office Hours	3:45 p.m. – 4:15 p.m.	To 12/01/14	Sandra Moore
707	Student Success Meeting	12:00 p.m. – 1:00 p.m. <i>Open @ 11:55a.m.</i>	To 12/15/14	Natalie Bradley
806	FYE Supplemental Instruction	11:00 a.m. – 12:00 p.m.	To 12/15/14	Tracy Schneider
1421	Veteran Workshop	11:45 a.m. – 1:15 p.m.		Amy Utt
1421	Academic Senate Meeting	2:00 p.m. – 5:00 p.m.		Connie Adams
1400 Lobby	Spring Semester Info Tables	10:00 a.m. – 6:00 p.m.		Shemila Johnson
1400 Lobby	Sustainability – Jamba Juice Fundraiser	11:30 a.m. – 1:30 p.m.		Dena Hudson
Faculty/Staff Lounge	Flex Cal Committee Meeting	3:45 p.m. – 5:15 p.m.		Charles Spillner
Back half of Cafeteria	Nursing Class	8:00 a.m. – 12:05 p.m.	To 12/15/14	Maurice McKinnon
1521	First Year Experience Small Group Tutoring	11:00 a.m. – 11:50 a.m.	To 12/15/14	Corrine Kirkbride
1526	First Year Experience Small Group Tutoring	8:00 a.m. – 8:50 a.m.	To 12/15/14	Corrine Kirkbride
1528	Linear Algebra Review Session	3:30 p.m. – 4:30 p.m.	To 12/15/14	Doug Pierce
1746	Women's Soccer	2:30 p.m. – 4:00 p.m.	To 12/15/14	Jeff Cardinal
1775	Women's Soccer	12:30 p.m. – 1:30 p.m.	To 12/15/14	Jeff Cardinal
Gym	Badminton Club – Open Clinic	7:00 a.m. – 10:00 p.m. <i>Turn off air/fans</i>	To 12/08/14	Becky Lum
Pool	SASO	4:15 p.m. – 6:30 p.m.	To 12/19/14	Paul Mazzarelle
Softball Field	Small Group Training	12:30 p.m. – 5:00 p.m.	To 12/10/14	Terri Person-Bloom
Tennis Courts	Cello Tennis	8:00 a.m. – 8:15 p.m.		Phil Cello
Old Football Practice Field	North Bay Elite Futbol Club (NBEFC)	5:00 p.m. – 8:00 p.m. <i>Please mow field</i>	To 03/31/15	Mani Salimpour
1852	Office Hours	9:00 a.m. – 1:00 p.m.	To 12/08/14	Michael Silva
Vacaville Center – 114	Biotech Users – Focus Meeting	10:30 a.m. – 1:00 p.m.	To 12/15/14	Lisa Dixon
Vacaville Center – 138	Drop-in Writing Lab	12:00 p.m. – 1:30 p.m.		English Faculty
Vacaville Center – 232	Annex Building Electrical & Low Voltage Rooms	1:00 p.m. – 2:00 p.m.		Lisa Dixon
Vacaville Center – 232	Select Committee on City & School Relations	6:00 p.m. – 7:00 p.m.		Maire Morinec
Vallejo Center _ Lobby	Brandman University Info Table	12:00 p.m. – 1:30 p.m.		John Siefert
Vallejo Center – 124	Drop-in Writing Lab	12:00 p.m. – 1:00 p.m.	To 12/16/14	English Faculty

1 table/2 chairs between restrooms
1 table/2 chairs by ATM

Tuesday, December 2

Evening Administrators:

Fairfield Campus: Tracy Drake (707-724-0799)

Vallejo Center: John Yu (707-317-3148)

Vacaville Center: Thom Watkins (707-330-2723)

100 Lobby	Spring Semester Info Tables	10:00 a.m. – 6:00 p.m.	<i>1 table/2 chairs</i>	Shemila Johnson
101	Drop-in Physic Tutoring	8:00 a.m. – 11:00 a.m.		Physic Tutor/Faculty
101	Drop-in Chemistry Tutoring	10:30 a.m. – 2:00 p.m.		Chuck Spillner
101	Drop-in Math Lab – Calculus	11:00 a.m. – 1:00 p.m. & 3:30 – 4:30 p.m.		Math Tutors/Faculty
101	Drop-in Writing Lab	11:00 a.m. – 2:00 p.m.		English Faculty
101	Drop-in Math Lab – Algebra	1:00 p.m. – 2:00 p.m.		Math Tutors/Faculty
101	Flash Your Way to Success	4:00 p.m. – 5:00 p.m.		Charles Spillner
103	Nursing	8:00 a.m. – 10:00 a.m.		Glenn Burgess
103	Nursing	10:00 a.m. – 12:00 p.m.		Erin Craig
103A	Admissions & Records	10:00 a.m. – 4:00 p.m.		Barbara Fountain
121	Pre-Production Work/Public Announcements	1:00 p.m. – 5:00 p.m.	To 12/16/14	Greg Poff
414	S-STEM Proposal Meeting	1:00 p.m. – 2:00 p.m.		Danielle Gonzalez
414	Chemistry Program Review Work	2:00 p.m. – 5:00 p.m.	<i>Open @ 2p.m.</i>	Maria Santiago
431	UMOJA Team Meeting	9:00 a.m. – 12:30 p.m.	To 12/09/14	Karen McCord
442	Assessment Testing	1:00 p.m. – 3:00 p.m. & 5 - 7 p.m.	To 12/16/14	Nazia Mostafa
443	Sacramento State – Child Dev. Transfer Plan	3:30 p.m. – 6:15 p.m.		Christie Speck
444	Office Hours	12:15 p.m. – 1:00 p.m.	To 12/16/14	Patrick Grant
501	Softball/Baseball Student Athletes Form Completion	2:00 p.m. – 4:00 p.m.	<i>Open @ 2p.m.</i>	Claire Gover
503	Curriculum Committee	1:45 p.m. – 3:45 p.m.	To 12/09/14	Erin Moore
701	High School Early College Students	8:15 a.m. – 9:15 a.m. & 2:15 – 3:15 p.m.	To 12/16/14	Charles Spillner
806	Student Success Workshop	11:30 a.m. – 1:30 p.m.		Janet Schwartz
902	1 st Year Nursing Faculty	1:00 p.m. – 2:30 p.m.	To 12/09/14	Valerie Ozsu
1239	Solano Choral Society	7:00 p.m. – 9:50 p.m.	To 12/16/14	Kristy Juliano
1421	ASSC Meeting	12:30 p.m. – 3:30 p.m.		Dena Hudson
1400 Lobby	Spring Semester Info Tables	10:00 a.m. – 6:00 p.m.	<i>1 table/2 chairs between restrooms</i>	Shemila Johnson
Faculty/Staff Lounge	Grant AB 86	3:00 p.m. – 5:00 p.m.	To 12/16/14	Leslie Fay
Back half of Cafeteria	Jazz Band Rehearsal	7:00 p.m. – 10:00 p.m.	To 12/16/14	Tim Acosta
1527	Algebra Review Session	2:30 p.m. – 3:30 p.m.	To 12/16/14	Doug Pierce
1527	Pre-Calculus Review Session	3:30 p.m. – 4:30 p.m.	To 12/16/14	Doug Pierce
1530	Office Hours	5:30 p.m. – 6:00 p.m.	To 12/16/14	Glenn Scott
1626	Nature of Sound Club	1:00 p.m. – 4:00 p.m.	To 12/16/14	Lavonne Slaton
1634	Eligibility Workshop for Swim/Baseball/Softball	1:45 p.m. – 4:15 p.m.		Erik Visser

Tuesday, December 2 (con't)

Evening Administrators:

Fairfield Campus: Tracy Drake (707-724-0799)

Vallejo Center: John Yu (707-317-3148)

Vacaville Center: Thom Watkins (707-330-2723)

1646	UMOJA Team Meeting	9:00 a.m. – 9:30 a.m.	To 12/11/14	Karen McCord
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1646	UMOJA Mentoring	12:20 p.m. – 1:00 p.m.	To 12/11/14	Karen McCord
1705	Men's Basketball	2:30 p.m. – 3:30 p.m.	To 12/16/14	John Nagle
1738	Softball Team	4:30 p.m. – 5:30 p.m.	To 12/16/14	Penelope Crouse-Feehan
1746	Men's Basketball	3:30 p.m. – 4:30 p.m.	To 12/1/614	John Nagle
1779	Early College High School	7:00 a.m. – 8:00 a.m.	To 12/09/14	Laurie Gorman
Pool	SASO	4:15 p.m. – 6:30 p.m.	To 12/19/14	Paul Mazzarelle
Softball Field	Softball Class	1:00 p.m. – 5:30 p.m.	<i>Drag dirt & paint foul lines</i>	Terri Pearson-Bloom
Softball Field	Nor Cal Elite Softball	4:00 p.m. – 8:00 p.m.	To 12/21/14	Pearson/Cameron
Tennis Courts	Cello Tennis	8:00 a.m. – 8:15 p.m.		Phil Cello
Old Football Practice Field	North Bay Elite Futbol Club (NBEFC)	5:00 p.m. – 8:00 p.m.	To 03/31/15	Mani Salimpour
1877	Solano College Faculty Association	2:00 p.m. – 4:00 p.m.		James DeKloe
Vacaville Center – 208	Financial Literacy Workshop	2:30 p.m. – 4:30 p.m.	<i>Workshop time: 3 – 4:30 p.m.</i>	Brittany Smith
Vallejo Center – 124	Drop-in Writing Lab	12:30 p.m. – 2:00 p.m.		English Faculty

Wednesday December 3

Evening Administrators:

Fairfield Campus: Barbara Fountain (707-724-0799)

Vallejo Center: Laura Convento (707-317-3148)

Vacaville Center: Leslie Fay (707-330-2723)

100 Lobby	Spring Semester Info Tables	10:00 a.m. – 6:00 p.m.	<i>1 table/2 chairs</i>	Shemila Johnson
103,103A	FYE English 360	12:00 p.m. – 1:30 p.m.		Scott/Reeve
414	Chemistry Users – Focus Meeting	11:00 a.m. – 1:00 p.m.	To 01/28/15	Lisa Dixon
431	UMOJA Meeting	9:00 a.m. – 2:00 p.m.		Karen McCord
442	Assessment Testing	9:00 a.m. – 12:00 p.m. & 1 – 3 p.m.	To 12/16/14	Nazia Mostafa
445	Student Success Meeting	1:00 p.m. – 2:00 p.m.	To 12/17/14	Natalie Bradley
445	Faculty Interviews	2:30 p.m. – 5:00 p.m.	<i>Open @ 2:30p.m.</i>	Danielle Gonzalez
446	CHEM 011 Study Hall	6:00 p.m. – 7:30 p.m.	To 12/10/14	Mani Subramanian
501	Financial Literacy Workshop	2:30 p.m. – 4:30 p.m.		Brittany Smith
501	Orientation & Assessment	5:00 p.m. – 8:00 p.m.		Barbara Fountain
701	High School Early College Students	8:15 a.m. – 9:15 a.m. & 2:15 – 3:15 p.m.	To 12/16/14	Charles Spillner
702	FYE Supplemental Instruction	2:00 p.m. – 3:00 p.m.		Tracy Schneider

Wednesday December 3 (con't)

Evening Administrators:

Fairfield Campus: Barbara Fountain (707-724-0799)

Vallejo Center: Laura Convento (707-317-3148)

Vacaville Center: Leslie Fay (707-330-2723)

743	First Year Experience Study Session	11:00 a.m. – 12:00 p.m.	To 12/10/14	Renee Hamlin
811	Online Student Review Session	6:00 p.m. – 8:00 p.m.	<i>Open @ 6p.m.</i>	Danielle Widemann
902	First Semester Team Meeting	12:00 p.m. – 1:30 p.m.		Glenn Burgess

902	Theatre Design Review Meeting	2:00 p.m. – 5:00 p.m.	<i>Open @ 2p.m.</i>	Mony Thach
1421	Graduation Meeting	12:00 p.m. – 1:00 p.m.		Dena Hudson
1400 Lobby	Basketball Info Table	9:00 a.m. – 1:00 p.m.	<i>1 table/2 chairs by ATM</i>	Visser/Gover
1400 Lobby	Spring Semester Info Tables	10:00 a.m. – 6:00 p.m.	<i>1 table/2 chairs between restrooms</i>	Shemila Johnson
1400 Lobby	Dream Changers Poetry Reading & Musical Chairs	11:30 a.m. – 2:00 p.m.	<i>Between restrooms/lobby center 10 chairs</i>	Dena Hudson
Back half of Cafeteria	CNA Orientation	9:00 a.m. – 11:00 a.m.	<i>Classroom style</i>	Schwartz/Kargbo
Back half of Cafeteria	Orientation & Assessment	5:00 p.m. – 8:00 p.m.	<i>Classroom style</i>	Barbara Fountain
1521	First Year Experience Small Group Tutoring	11:00 a.m. – 11:50 a.m.	To 12/15/14	Corrine Kirkbride
1526	First Year Experience Small Group Tutoring	8:00 a.m. – 8:50 a.m.	To 12/15/14	Corrine Kirkbride
1526	Statistics Review Session	5:00 p.m. – 6:00 p.m.	To 12/10/14	Doug Pierce
642	Nature of Sound Club	1:00 p.m. – 4:00 p.m.	To 12/10/14	Lavonne Slaton
1646	Office Hours	5:30 p.m. – 6:00 p.m.	To 12/10/14	Sandra Moore
1737	Sports Medicine Adjunct Interviews	11:00 a.m. – 3:00 p.m.		Alison Aubert
1746	Women's Soccer	2:30 p.m. – 4:00 p.m.	To 12/11/14	Jeff Cardinal
1746	Tutoring	5:00 p.m. – 7:30 p.m.		LaNae Jaimez
1775	Women's Soccer	12:30 p.m. – 1:30 p.m.	To 12/15/14	Jeff Cardinal
1779	Karate Club	3:00 p.m. – 5:30 p.m.	To 12/10/14	Laura Pirott
Pool	SASO	4:15 p.m. – 6:30 p.m.	To 12/19/14	Paul Mazzarelle
Softball Field	Small Group Training	12:30 p.m. – 5:00 p.m.	To 12/10/14	Terri Person-Bloom
Softball Field	Nor Cal Elite Softball	4:00 p.m. – 8:00 p.m.	To 12/17/14	Pearson/Cameron
Tennis Courts	Cello Tennis	8:00 a.m. – 8:15 p.m.		Phil Cello
Old Football Practice Field	North Bay Elite Futbol Club (NBEFC)	5:00 p.m. – 8:00 p.m.	To 03/31/15	Mani Salimpour
1879	Office Hours	12:00 p.m. – 1:00 p.m.	To 12/10/14	Purnur Ozbirinci
Campus Lane – 1 st Floor	Board Meeting	6:30 p.m. – 9:00 p.m.	<i>Setup required</i>	Judy Spencer
Vacaville Center – 114	CME Workshop	12:00 p.m. – 1:00 p.m.		Jack Schouten
Vallejo Center – 129	Assessment Testing	9:30 a.m. – 1:00 p.m.	<i>By appointment only/Photo ID/SCCID # required</i>	John Siefert
Vallejo Center – 133	Test Anxiety Workshop	4:00 p.m. – 5:00 p.m.		Sydney Nazarenko
Vallejo Center – 242	SBDC - Managing Your Business Workshop	4:45 p.m. – 6:45 p.m.		Prof. Blair

Thursday December 4

Evening Administrators:

Fairfield Campus: Rischa Slade (707-724-0799)

Vallejo Center: Jerry Kea (707-317-3148)

Vacaville Center: Jowel Laguerre (707-330-2723)

100 Lobby	Spring Semester Info Tables	10:00 a.m. – 6:00 p.m.	<i>1 table/2 chairs</i>	Shemila Johnson
101	Drop-in Physic Tutoring	8:00 a.m. – 11:00 a.m.		Physic Tutor/Faculty
101	Drop-in Chemistry Tutoring	10:30 a.m. – 12:30 p.m. & 3 – 5 p.m.		Chemistry Faculty
101	Drop-in Math Lab – Calculus	11:00 a.m. – 1:00 p.m.		Math Tutors/Faculty
101	Drop-in Writing Lab	11:00 a.m. – 2:00 p.m.		English Faculty

101	Drop-in Math Lab – Algebra	1:00 p.m. – 2:00 p.m.		Math Tutors/Faculty
101	Test Anxiety Workshop	4:00 p.m. – 5:00 p.m.		Sydney Nazarenko
103, 103A	ENGL 360	8:30 a.m. – 11:00 a.m.		Isabel Anderson
155	HVAC & EMS Efficiency Implementation Meeting	11:00 a.m. – 12:00 p.m.		Lisa Dixon
414	Student Services Managers Meeting	9:00 a.m. – 11:00 a.m.		Judie Burtenshaw
414	Chemistry Department Meeting	1:00 p.m. – 2:00 p.m.	To 12/11/14	Sal Abbate
414	Column Advancement Committee Meeting	2:30 p.m. – 3:30 p.m.		Mary Gotch-Posta
414	DSP New Student Orientation	4:00 p.m. – 5:00 p.m.	To 12/18/14	Sidne Parker
431	VA Vocational Rehab Counselor	10:00 a.m. – 3:00 p.m.		Amy Utt
442	Assessment Testing	9:00 a.m. – 12:00 p.m. & 1 - 3 p.m.	To 12/16/14	Nazia Mostafa
443	Solano Bible Club	3:00 p.m. – 4:00 p.m.	To 12/11/14	Amy Dauffenbach
444	Office Hours	12:15 p.m. – 1:00 p.m.	To 12/16/14	Patrick Grant
444	Office Hours	5:10 p.m. – 6:10 p.m.		Katherine Clark
445	BIO 12 Presentations	2:00 p.m. – 5:00 p.m.		Pam Muick
446	COUN 062	6:00 p.m. – 8:50 p.m.	<i>Open @ 6p.m.</i> To 12/16/14	Linda Kelly
701	High School Early College Students	8:15 a.m. – 9:15 a.m. & 2:15 – 3:15 p.m.	To 12/16/14	Charles Spillner
902	Biology User Group Meeting	8:00 a.m. – 10:00 a.m.	<i>Open @ 8a.m.</i> To 01/29/15	Lisa Dixon
902	Assessment Committee Meeting	3:00 p.m. – 5:30 p.m.	<i>Open @ 3p.m.</i>	Laurie Gorman
1001	Horticulture Club – Annual Holiday Plant Sale	8:00 a.m. – 8:00 p.m.		Ken Williams
1421	ICC Meeting	12:30 p.m. – 2:30 p.m.		Dena Hudson
1400 Lobby	Spring Semester Info Tables	10:00 a.m. – 6:00 p.m.	<i>1 table/2 chairs by ATM</i>	Shemila Johnson
1400 Lobby	Cat Club Bake Sale	9:00 a.m. – 2:00 p.m.	<i>2 tables/4 chairs between restrooms</i>	Dena Hudson
1400 Lobby	Sociology Class Project	11:00 a.m. – 12:00 p.m.		Dean Hudson
Faculty/Staff Lounge	Math/Science Department Meeting	1:00 p.m. – 2:00 p.m.		Sal Abbate
Back half of Cafeteria	Nursing Class	8:00 a.m. – 12:05 p.m.	<i>Classroom Style</i> To 12/16/14	Maurice McKinnon
1527	Online Class Exam	3:00 p.m. – 4:25 p.m.		Barbara Villatoro
1528	Math Club Meeting	1:00 p.m. – 2:00 p.m.	To 12/04/14	Doug Pierce

Thursday December 4 (con't)

Evening Administrators:

Fairfield Campus: Rischa Slade (707-724-0799)

Vallejo Center: Jerry Kea (707-317-3148)

Vacaville Center: Jewel Laguerre (707-330-2723)

1530	Calculus III Review Session	1:00 p.m. – 2:00 p.m.	To 12/11/14	Doug Pierce
1530	Office Hours	5:30 p.m. – 6:00 p.m.	To 12/16/14	Glenn Scott
1625	Calculus II Review Session	2:30 p.m. – 3:30 p.m.	To 12/15/14	Doug Pierce
1634	Eligibility Workshop for Swim/Baseball/Softball	1:45 p.m. – 4:15 p.m.		Erik Visser
1633	CHEM 2 Review Session	6:30 p.m. – 9:30 p.m.		Oanh Lam
1646	UMOJA Team Meeting	9:00 a.m. – 9:30 a.m.	To 12/11/14	Karen McCord
1646	UMOJA Mentoring	12:20 p.m. – 1:00 p.m.	To 12/11/14	Karen McCord

1705	Men's Basketball	2:30 p.m. – 3:30 p.m.	To 12/16/14	John Nagle
1738	Softball Team	4:30 p.m. – 5:30 p.m.	To 12/16/14	Penelope Crouse-Feehan
1746	Women's Soccer	2:30 p.m. – 4:00 p.m.	To 12/11/14	Jeff Cardinal
1746	Tutoring	4:00 p.m. – 6:30 p.m.	To 12/11/14	LaNae Jaimez
Pool	SASO	4:15 p.m. – 6:30 p.m.	To 12/19/14	Paul Mazzarelle
Softball Field	Softball Class	1:00 p.m. – 5:30 p.m.	<i>Drag dirt & paint foul lines</i>	Terri Pearson-Bloom
Softball Field	Nor Cal Elite Softball	3:00 p.m. – 7:00 p.m.	To 12/21/14	Pearson/Cameron
Old Football Practice Field	North Bay Elite Futbol Club (NBEFC)	5:00 p.m. – 8:00 p.m.	To 03/31/15	Mani Salimpour
Campus Lane – 1 st Floor	HVAC & EMS Efficiency Implementation Meeting	1:00 p.m. – 3:00 p.m.		Lisa Dixon
Vallejo Center – 124	Drop-in Writing Lab	12:30 p.m. – 2:00 p.m.		English Faculty
Vallejo Center – 215	Orientation & Assessment	5:00 p.m. – 8:00 p.m.		Barbara Fountain

Friday December 5

100 Lobby	Spring Semester Info Tables	10:00 a.m. – 6:00 p.m.		
101	Drop-in Writing Lab	10:00 a.m. – 11:30 a.m. & 12 – 1:00 p.m.		
103	ENGL 2	8:30 a.m. – 10:00 a.m.		
103A	Argos Reporting with Research	9:00 a.m. – 12:00 p.m.		
103A	Admissions & Records	1:00 p.m. – 4:00 p.m.		
155	Speech Tournament	1:00 p.m. – 4:00 p.m.		
308	Office Hours	9:00 a.m. – 10:00 a.m.	To 12/12/14	
308	Anatomy Study Group	12:00 p.m. – 1:00 p.m.	To 12/05/14	
308	CME Testing	2:30 p.m. – 5:00 p.m.		
414, 431, 443, 445	Speech Tournament	1:00 p.m. – 4:00 p.m.		
431	FYSI Program Workshop	9:30 a.m. – 11:00 a.m.		

1 table/2 chairs

Open @ 1p.m.

Friday December 5 (con't)

442	Assessment Testing	9:00 a.m. – 12:00 p.m. & 1 – 3 p.m.	To 12/16/14	Nazia Mostafa
443	Study Hall	8:30 a.m. – 9:30 a.m.	<i>Open @ 8:30a.m.</i> To 12/12/14	Saki Cabrera
446	COUN 050	9:00 a.m. – 9:50 a.m.	<i>Open @ 9a.m.</i> To 12/16/14	Jeff Young
446	COUN 050	1:00 p.m. – 1:50 pm.	<i>Open @ 1p.m.</i> To 12/16/14	Jeff Young
502	Typing Certificate	12:00 p.m. – 3:30 p.m.	<i>Picture ID required</i> To 12/05/14	Pat Ceja
503	First Year Experience Study Session	1:30 p.m. – 3:00 p.m.	<i>Open @ 1:30p.m.</i> To 12/12/14	Renee Hamlin
506	Speech Tournament	1:00 p.m. – 4:00 p.m.		Ana Petero
701	High School Early College Students	8:15 a.m. – 9:15 a.m. & 2:15 – 3:15 p.m.	To 12/16/14	Charles Spillner
702, 703, 704, 705, 706	CME Testing	2:30 p.m. – 5:00 p.m.		Diane Rieschick
707, 708, 710, 712, 713	CME Testing	2:30 p.m. – 5:00 p.m.		Diane Rieschick
710	French Club	12:00 p.m. – 1:00 p.m.	To 12/12/14	Lorna Marlow-Munoz
712	PLSC 001 Study/Discussion Session	10:00 a.m. – 10:50 a.m.	To 12/12/14	Joel Powell
714	English Department Meeting	2:30 p.m. – 4:00 p.m.		Isabel Anderson

736	CME Testing	2:30 p.m. – 5:00 p.m.		Diane Rieschick
743	First Year Experience Study Session	11:00 a.m. – 12:00 p.m.	To 12/12/14	Renee Hamlin
801, 803, 806, 812	CME Testing	2:30 p.m. – 5:00 p.m.		Diane Rieschick
806	Poetry Club	11:00 a.m. – 12:00 p.m.	To 12/12/14	Tracy Schneider
807B	SPAN 04	2:00 p.m. – 3:25 p.m.		Margaret Abel-Quintero
811	Local 39 Union Meeting	3:30 p.m. – 4:30 p.m.		Connie Barron-Griffin
902	Speech Tournament	1:00 p.m. – 4:00 p.m.	<i>Open @ 1p.m.</i>	Ana Petero
1001	Horticulture Club – Annual Holiday Plant Sale	8:00 a.m. – 5:00 p.m.		Ken Williams
1239, 1245, 1315	Speech Tournament	1:00 p.m. – 4:00 p.m.		Ana Petero
1301 & 1303	Dr. Laguerre's Annual Holiday Party	6:00 p.m. – 10:00 p.m.	<i>Invitation only / Setup required</i>	Karen Mitchell
1421	Enrollment Management Meeting	1:30 p.m. – 3:00 p.m.		Dena Hudson
1400 Lobby	Spring Semester Info Tables	10:00 a.m. – 6:00 p.m.	<i>1 table/2 chairs by ATM</i>	Shemila Johnson
1400 Lobby	Holiday Club Event	10:00 a.m. – 2:00 p.m.	<i>8 tables/2 chairs each table throughout lobby</i>	Dena Hudson
Faculty/Staff Lounge	FYSI North Bay Network Meeting	11:00 a.m. – 3:00 p.m.		Kamber Sta. Maria
Back half of Cafeteria	Gamers Club Tournament	1:00 p.m. – 5:00 p.m.	<i>See Myron or JJ for setup</i>	Mark Berrett
1521	First Year Experience Small Group Tutoring	11:00 a.m. – 11:50 a.m.	To 12/15/14	Corrine Kirkbride
1526	First Year Experience Small Group Tutoring	8:00 a.m. – 8:50 a.m.	To 12/15/14	Corrine Kirkbride
1527, 1528, 1529, 1530	CME Testing	2:30 p.m. – 5:00 p.m.		Diane Rieschick
1625, 1642, 1646	CME Testing	2:30 p.m. – 5:00 p.m.		Diane Rieschick
1626, 1634, 1645, 1738	Speech Tournament	1:00 p.m. – 4:00 p.m.		Ana Petero
1646	Online 330 Class	6:30 p.m. – 8:30 p.m.		Barbara Villatoro
Pool	SASO	4:15 p.m. – 6:30 p.m.	To 12/19/14	Paul Mazzarelle
Softball Field	Small Group Training	12:30 p.m. – 5:00 p.m.	To 12/10/14	Terri Person-Bloom
<u>Friday December 5 (con't)</u>				
Tennis Courts	Cello Tennis	8:00 a.m. – 6:15 p.m.		Phil Cello
Old Football Practice Field	North Bay Elite Futbol Club (NBEFC)	5:00 p.m. – 8:00 p.m.	To 03/31/15	Mani Salimpour
Campus Lane – 1 st Floor	ALG Meeting	8:30 a.m. – 10:30 a.m.	<i>Large/40 chairs w/ large hole in middle</i>	Judy Spencer
Vallejo Center – 121, 122	CME Testing	1:00 p.m. – 3:00 p.m.		Diane Rieschick
Vallejo Center – 123, 136	CME Testing	1:00 p.m. – 3:00 p.m.		Diane Rieschick
Vallejo Center – 124	Drop-in Writing Lab	12:00 p.m. – 1:00 p.m.	To 12/16/14	English Faculty
Harbor Theatre	Film Festival	4:00 p.m. – 10:00 p.m.		Ian McIver
<u>Saturday December 6</u>				
302	PHYS 002	8:00 a.m. – 11:50 a.m.	To 12/16/14	Darwin Ho
442	Orientation & Assessment	9:00 a.m. – 12:00 p.m.		Barbara Fountain
1001	Horticulture Club – Annual Holiday Plant Sale	9:00 a.m. – 2:00 p.m.		Ken Williams
Theatre	Benicia Ballet – Nutcracker Performance	12:00 p.m. – 10:00 p.m.	<i>Performances: 2p.m. & 7p.m.</i>	Teri Yumae
1303	ART 014	9:30 a.m. – 3:50 p.m.	To 12/16/14	Abigail Rubenstein
Faculty/Staff Lounge	ECE Directors Training to Become Director Mentors	7:30 a.m. – 5:30 p.m.	<i>Tables & chairs to seat 45 w/2 extra chairs</i>	Christine Verarde

Softball Field
Tennis Courts
Football Stadium
VJAUTO
Vacaville Center – 118
Vacaville Center – 207
Harbor Theatre

Nor Cal Elite Softball
Cello Tennis
Rugby Club Practice
ATEC 140
NURS 111
NURS 207
Christmas at the Waterfront

10:00 a.m. – 2:00 p.m.
8:00 a.m. – 8:00 p.m.
12:30 p.m. – 2:30 p.m.
8:00 a.m. – 11:50 a.m.
9:00 a.m. – 11:50 a.m.
9:00 a.m. – 11:50 a.m.
9:00 a.m. – 9:00 p.m.

To 12/21/14

To 12/16/14

To 12/16/14

To 12/16/14

Event time: 11-8p.m.

Pearson/Cameron
Phil Cello
Alison Aubert
Joseph Gumina
Manuel Barbosa
Tracey Johnson
Linda Taylor

Theatre
Softball Field
Softball Field
Tennis Courts

Benicia Ballet – Nutcracker Performance
Nor Cal Elite Softball
Oakland Softball ASA
Cello Tennis

Sunday December 7

12:00 p.m. – 8:00 p.m.
8:00 a.m. – 2:00 p.m.
2:00 p.m. – 6:00 p.m.
8:00 a.m. – 8:00 p.m.

Performance: 2p.m./Strike

To 12/21/14

To 12/21/14

Teri Yumae
Pearson/Cameron
Penelope Crouse-Feeham
Phil Cello